



THE
**CHICAGO
BAR
ASSOCIATION**

LAWYER REFERRAL SERVICE

321 S. Plymouth Ct.
Chicago, IL 60604
(312) 554-2000

SUPPLEMENT TO SOCIAL SECURITY LAW PANEL APPLICATION

If you are applying for the Social Security special experience panel you must complete this form in addition to the special experience application.

The following criteria have been established as guidelines for admission to the Social Security Panel:

1. An applicant for membership on the Social Security panel shall have at least five years* of experience in the practice of law with at least two years* of concentration in the area of Social Security.
2. A minimum level of concentration within the last two years would include a total of five cases at the Administrative Law Judge, Appeals Council, or U.S. District Court level involving at least two separate legal issues, such as "disability," recoupment, overpayment, insured status, child or widows benefits, etc.
3. A working familiarity sufficient to discuss the Social Security Act, the regulations, rulings, case decisions, and practice in the area of Social Security.
4. Attendance for a minimum of two hours at a recognized CLE program on Social Security within the past two years. *
5. Ready access to a major service containing Social Security law and practice materials (i.e., CCH, RIA, West); immediate access to 20 CFR 404 and 416 and Appendices.
6. Willingness to take one pro bono case per year involving SSI, child, widow or other appropriate claim.
7. Appropriate references from three persons familiar with the quality of applicant's Social Security legal work, such as ALJs, Attorney Advisors, U.S. Advisors, U.S. Attorney, Judge, Magistrate, or other attorneys.
8. If the applicant can prove to the satisfaction of the LRS Social Security Screening Panel or Committee of the Whole that although the specific standards set forth are not met, the applicant has comparable knowledge, ability and experience in the area, the LRS Screening Panel has the discretion to waive such standards.

** All time references are from the date of application.*

Once the application is acted upon and a decision is made, the CBA will issue a written notice of admission or denial of admission. The applicant, on a denial, may appeal the decision under the Rules of the Lawyer Referral Service. There is no personal conference unless requested by the Committee Chair. The appeal will be handled as quickly as possible. The applicant must submit all materials in support of the appeal with the appeal letter. There is no form. The decision of the Committee, once made, is final and will be sent to the applicant in writing. An appeal should be made within 30 days of the denial letter.

I HAVE RECEIVED A COPY OF THIS LETTER AND STANDARDS. I CERTIFY THAT I MEET THE CRITERIA FOR THE LAWYER REFERRAL PANEL ON SOCIAL SECURITY (if exceptions, list on attachment).

SIGNATURE OF ATTORNEY: _____ **DATE:** _____

Please print this form, fill it out and mail or fax it with the application to:

Brenda Ott
Director, Lawyer Referral Service
The Chicago Bar Association
321 S. Plymouth Court
Chicago, IL 60604
312.554.2071 or 312.554.2000
fax: 312.554.2139