



Maine State Bar
A S S O C I A T I O N

Lawyer Referral Service

Application & Panel Selections

Checklist

- Application & Panel Selections** *verified signed & dated*
- Signed Certification of Information**
- Signed Statement of Obligation**
- Experience Panel Applications if applicable**
 - Civil Appeals ADR/Mediation Family Law
 - FMLA Employment Law Medical Malpractice
 - Social Security Veterans Benefits & Appeals
- Proof Of Insurance** to be submitted to LRS each year
- Membership Dues**
\$100 MSBA members, \$150 Non-MSBA members (per office)

Please email me for these forms:
rmacarthur@mainebar.org



AMERICAN **BAR** ASSOCIATION

Meets ABA Standards
for Lawyer Referral

Authorized to use ABA logo & slogan since June 2005.

Use of the ABA Lawyer Referral Service logo indicates that this lawyer referral program has been reviewed by the ABA and meets the specific public service standards established by the ABA.

ABA approved lawyer referral programs:

- Agree to establish and maintain objective experience criteria for their panel attorneys;
- Provide a mechanism for client feedback and resolving client complaints;
- Do not limit the number of attorneys who may join the Lawyer Referral Service, provided that they meet the objective requirements for panel membership;
- Require and verify that all panel attorneys carry legal malpractice insurance.

The ABA does not review the qualifications of individual lawyers participating in this service. For more details on the ABA standards, visit: www.americanbar.org/groups/lawyer_referral/policy/

What We Make Public

Callers often ask us for information about the attorneys to whom we make referrals. **We do not make recommendations or give personal opinions about any of our members.** We do disclose, when asked, any information we have regarding post-graduate and law degrees, the year the member passed the bar, and the areas of law in which a member is enrolled with us.

Regarding Fees

We do not give specific rates for specific attorneys, firms, or types of legal services. Clients often would like to get an idea of what legal services cost, however, so we do quote them parameters for Maine lawyers in general, as estimated from information from members held confidentially by the service.

For purposes of this estimate, please indicate your average hourly rate: _____

PLEASE NOTE

1. **To be eligible to join LRS**, you must be in good standing with the Maine Board of Bar Overseers at the time of your application for membership.
2. **Your Liability Insurance will need to be updated in our files as it is renewed.** As is required for authorization to use the ABA logo, proof of current insurance is required on file for LRS members.
3. **Each LRS Membership is for the named attorney only.** Membership is based on the information and experience certified by the individual applicant, and does not extend to firms. LRS Standards & Rules do allow referrals to be transferred within a firm *after the initial consultation by the member attorney* subject to certain conditions regarding reporting, remittals, and formal responsibility. (see Standards & Rules)
4. **Each LRS dues payment is for a single office location.** If you have a second office from which you personally practice, AND you would like both office locations and geographic practice areas to come up in panel rotations please include second office information and additional membership fee.

Please keep copies of this application for your records before returning.

APPLICATION

Full Name: _____ Passed Maine Bar (year): _____

Firm Name: _____

Office

Physical Address: _____
Street City State Zip

Mailing Address: _____
Street City State Zip

Email Address: _____ Phone: _____

Asst/Staff Name: _____ Email: _____

If you have a 2nd office location:

Physical Address: _____
Street City State Zip

Mailing Address: _____
Street City State Zip

Email Address: _____ Phone: _____

Asst/Staff Name: _____ Email: _____

Membership Dues

\$100 MSBA members, \$150 Non-MSBA members (per office)

Check # _____ Total Amount _____

OR

Credit Card #: _____ Expire: _____ CVC code: _____

Name on card: _____

Billing Address: _____

If different than address on application

Please include a complete application for each attorney separately.

PART ONE – Practice Options

Accommodations

I am willing to provide the following:

- Home/Nursing Home visits
- Weekend or Evening Appointments

Administrative/Billing Possibilities

- Willing to consider FLAT/FIXED FEE arrangements
- Unbundled Assistance, used in conjunction w/other panels
- Pro Se/Small Claims Assistance

In addition to Maine, I am licensed to practice in the following states: _____

In addition to English, I speak the following languages: _____

PANEL SELECTIONS

PART TWO – Practice Geography

I will accept cases and clients in the following counties:

- | | | | |
|---------------------------------------|-----------------------------------|--------------------------------------|-------------------------------------|
| <input type="checkbox"/> Androscoggin | <input type="checkbox"/> Hancock | <input type="checkbox"/> Oxford | <input type="checkbox"/> Somerset |
| <input type="checkbox"/> Aroostook | <input type="checkbox"/> Kennebec | <input type="checkbox"/> Penobscot | <input type="checkbox"/> Waldo |
| <input type="checkbox"/> Cumberland | <input type="checkbox"/> Knox | <input type="checkbox"/> Piscataquis | <input type="checkbox"/> Washington |
| <input type="checkbox"/> Franklin | <input type="checkbox"/> Lincoln | <input type="checkbox"/> Sagadahoc | <input type="checkbox"/> York |

PART THREE – Litigation & Courts of Jurisdiction

- LITIGATION** We are not always able to tell from our conversations with callers if their issues may require litigation or not. However, for those callers specifically requesting litigation attorneys, or presenting issues that frequently lead to litigation, we add on Litigation in our referral search. Please check the box if you practice litigation.
- FEDERAL LITIGATION** Add-on, as above.

In addition to Maine State District, Superior, and Supreme Courts, I also practice in:

- Tribal Court – Passamaquoddy
- Tribal Court – Micmac
- Tribal Court – Penobscot

PART FOUR – Special Considerations

- Willing to accept cases OPPOSING GOVERNMENTAL PARTIES
- Willing to accept cases with CIVIL RIGHTS Implications Asserted

STANDARD PANEL SELECTIONS

Administrative Law

- | | |
|--|--|
| <input type="checkbox"/> Before City/Town Government | <input type="checkbox"/> State Agencies |
| <input type="checkbox"/> Dept of Labor | <input type="checkbox"/> State Licensing Boards |
| <input type="checkbox"/> Federal Agencies | <input type="checkbox"/> Unemployment Compensation |
| <input type="checkbox"/> Federal Licensing Boards | <input type="checkbox"/> Veterans' Benefits |
| <input type="checkbox"/> Representing Health Care Provider | <input type="checkbox"/> Federal Workers' Compensation |
| <input type="checkbox"/> NH Workers Compensation | <input type="checkbox"/> Dept of Motor Vehicles |
| <input type="checkbox"/> ME Workers Compensation | <input type="checkbox"/> Dept of Transportation |

Admiralty Law

- Personal Injury on Ship/Boat
- Commercial Admiralty

Bankruptcy & Garnishment of Wages

- | | |
|---|---|
| <input type="checkbox"/> Personal Bankruptcy for Debtor | <input type="checkbox"/> Personal Bankruptcy for Creditor |
| <input type="checkbox"/> Commercial Bankruptcy for Debtor | <input type="checkbox"/> Commercial Bankruptcy for Creditor |
| <input type="checkbox"/> Garnishment of Wages | |

Business & Banking Law

- Banking Rules for Customer
- Forming/Dissolving Partnerships
- Internet Businesses
- International Trade/Regulations
- Commercial Landlord/Tenant Disputes
- LLC & Partnerships
- Non-Profit Startup
- Stocks, Securities, Commodities
- Business Startup & Organization
- Disputes with Vendors/Suppliers
- Unauthorized Withdrawal/Checks

CIVIL APPEALS – Go to Experience Panel Section

Constitutional Law & Civil Rights

- ADA Matters
- Contesting Elections
- Discrimination in Housing
- First Amendment Issues
- Before MHRC or EEOC
- Patient Rights
- Civil Rights Implications Asserted *Add-On*

Criminal & Traffic Law

- Appeals
- OUI/DUI
- CRIMINAL Traffic Violations
- Criminal-Juvenile
- Sexual Offender List Issues
- Log Book Violations
- CIVIL Traffic Violations
- Bail Hearings/Pleadings
- Criminal in District/Superior Court
- Drug Charges
- Pardons & Vacating Convictions
- Fish & Wildlife Charges
- Issues Re: Impounded Possessions
- Parole/Probation Issues
- Animal Cruelty/Abuse

Consumer Law

- Credit Card Disputes
- Refuse Honor Warranty
- Collecting \$\$ Owed
- Defend Agst Collection
- Student Loan Issues
- Pharm/Med Prod Liability
- Creditor Harassment
- Lemon Law
- Product Liability
- Toxic Mold
- Pharmacy Error
- ID Theft
- Construction Issues
- Predatory Lending
- Car Repair Dispute
- Unfair Trade Practices
- HIPAA Violations
- Unauthorized Withdrawal

Education Law

- Higher Education Issues
- Representing Teachers
- Representing Administrators
- Before School Committee
- Representing Students
- Special Needs/Special Education

Elder Law

- Mainecare-Fair Hearing/Appeals
- Medicare
- Powers of Attorney
- Transfer of Property/Improvident Transfer
- Mainecare Eligibility/Long-Term Planning
- Nursing Home Resident Rights
- Special Needs Trusts

EMPLOYMENT LAW – Go to Experience Panel Section

Environmental Law – *Defense Only*

- Asbestos
- Before EPA
- Industrial Waste
- Pesticides
- Before DEP
- Farm Waste
- Land Fill/Oil Storage
- Radon

FAMILY LAW – Go to Experience Panel Section

Foreclosure

- Representing Borrower OR Lender
- Representing Borrower

- Representing Lender

Immigration Law

- Asylum
- Deportation & Detention
- Employment

- Family Matters
- Miscellaneous
- Naturalization/Citizenship

Intellectual Property

- Copyright/Literary Rights
- Internet Issues
- Copyright/Music

- Trademark
- Patent

Landlord/Tenant Law

Rep: Landlord

- Mobile Home/Campground
- Issues w/Tenants Assoc
- Lease Issues for Landlord
- Other for Landlord
- Eviction for Landlord
- Warrant of Habitability – Landlord

Rep: Tenant

- Mobile Home/Campground
- Issues w/Tenants Assoc
- Lease Issues for Tenant
- Other for Tenant
- Eviction for Tenant
- Warrant of Habitability – Tenant

Maine State Retirement

- Maine State Retirement Issues

- Maine State Disability Issues

Marijuana Law

MEDICAL MALPRACTICE – Go to Experience Panel Section

Military Law

- Federal Proceedings
- Administrative Hearings

- Military Family Issues
- Rights of Military Personnel & Heirs

Order From Protection *Non-Family*

- Protection from ABUSE

- Protection from HARASSMENT

Probate Law

- Adoption
- Administration of Estate of Deceased
- Litigation of Wills, Trusts, Estates
- Estate Planning for PETS
- Surrogate Parent Issues
- Preparation of Wills, Trusts Estates
- Providing for Incapacitated Adult

- Third-Party Trusts
- Mental Health Issues
- Conservatorship
- Guardian Ad Litem
- Guardianship
- Involuntary Commitment
- Long-Term Care Planning

Real Estate Law

- Like-Kind Exchange
- Commercial/Business Transactions
- Condominiums (purchase/sale)
- Dispute w/Contractor
- ME Land-Use Regs (LURC)
- Ownership Dispute
- Partitioning of Property
- Organize/Rep Condo, Home, Road Assoc

- Mechanics Liens
- Possession/Boundary Dispute
- Purchase or Sale COMMERCIAL
- Purchase or Sale RESIDENTIAL
- Zoning Board Dispute
- Roads, Easements, Rights of Way
- Permitting & Planning
- Individual v. Condo, Home, Road Assoc

SOCIAL SECURITY/SSDI - Go to Experience Panel Section

Transactional Law

- Denial of Insurance Claims
- Contracts
- Non-Compete Agreements
- Representing Performance Artists

Tax Law

- Business Tax Issues
- Income Tax Issues
- Property Tax Issues

Tort Law

Recovery

- Auto Collision
- Asbestos
- Defamation, Slander
- Legal Malpractice
- Property Damage
- Miscellaneous
- Property Damage-Pet Care
- Sexual Assault/Abuse
- Return of Property
- Loss of Use
- Wrongful Death

Defense

- Auto Collision
- Asbestos
- Defamation, Slander
- Legal Malpractice
- Property Damage
- Miscellaneous
- Property Damage-Pet Care
- Sexual Assault/Abuse
- Wrongful Death

- Claims Against Maine Corrections/Federal Bureau of Prisons – Conditions
- Claims Against ME Corrections/Federal Prison Bureau – Denial/Inadequate Med Care
- Excessive Force/Police Brutality

VET BENEFITS/APPEALS - Go to Experience Panel Section

Lawyer Referral Service Certification of Information

I certify that:

1. I am in good standing with the Maine Board of Overseers of the Bar, licensed to practice Maine law.
2. I understand that this application & membership fee qualifies me **personally** to receive referrals from the Lawyer Referral Service, and does not in any way qualify other members of my firm to conduct initial consultations with LRS callers referred to me.
3. I am experienced in all of the areas of law that I have selected for referrals.
4. I carry \$100,000 minimum in professional liability insurance, or as otherwise required if registering on an experience panel.
5. I understand that LRS staff will make every effort to make referrals as appropriately as possible without staff making judgments that may be construed as practicing law without a license.
6. I agree to refer all LRS callers back to the service for referral to another member if for any reason I am not able to serve them.
7. If I believe a referral has been made inappropriately, I will personally discuss the issue with LRS staff.
8. I agree to identify all LRS cases according to the requirements in Section 3.21, and to inform LRS as to the disposition of the case should I leave the firm or the practice of law.
9. I have read the LRS Standards & Rules and agree to abide by them.

Print Name: _____ **Date:** _____

Signature: _____